

Board of Education Re-Org & Regular Meeting	July 11, 2013	Sullivan West Central School High School Library	Page -1-
MEMBERS PRESENT:	M. Scheutzow, President K. Cohen, Member K. Murphy, Member	L. Arzilli, Member J. Glase, Member K. Meckle, Member	R. Brey, Member R. Joyce-Turner, Member
ABSENT:	A. Daley		
OTHERS PRESENT:	Nancy M. Hackett, Supt. M. Luty, District	L. Poston, Asst. Supt for Adm Services Public, Staff, Students & Press	
The meeting was called to order at 5:00 PM. Motion was made by Mrs. Joyce-Turner, seconded by Mrs. Glase to recess into executive session to discuss collective negotiations under the Taylor Law. Unanimously carried			Go into executive session
Motion was made by Mrs. Joyce-Turner, seconded by Ms. Glase to come out of executive session at 7:06 PM. Unanimously carried			Come out of executive
Mrs. Luty led in the Pledge to the Flag.			
Mrs. Luty administered the Oath of Office to Mr. Cohen, Ms. Glase and Mrs. Joyce-Turner			
Mrs. Luty opened the floor for nominations for Board President. Mrs. Joyce-Turner nominated Mrs. Scheutzow, the nomination was seconded by Ms. Glase. Unanimously carried			Elect Board President
Mrs. Luty opened the floor for nominations for Vice President. Mrs. Joyce-Turner nominated Mrs. Daley, the nomination was seconded by Ms. Glase. Unanimously carried			Elect Board V-President
Mrs. Luty administered the oath of office to the board president, Mrs. Scheutzow then turned the meeting over to her.			Oath of Office
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint Nancy Grimes as treasurer for the 2013-2014 school year. Unanimously carried			Appoint Treasurer
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint Margaret L. Luty as the district clerk for the 2013-2014 school year. Unanimously carried			Appoint District Clerk
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint Doreen Hanson as the tax collector for the 2013-2014 school year at a stipend of \$9,909. Unanimously carried			Appoint Tax Collector
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint Margaret L. Luty as the deputy treasurer for the 2013-2014 school year at no salary. Unanimously carried			Appoint Deputy Treasurer
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint Shelley Marcus to the position of claims auditor for the 2013-2014 school year at a stipend of \$4,080. Unanimously carried			Appoint Claims Auditor
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint the Sullivan County BOCES as the Claims Auditor backup for the 2013-2014 school year. Unanimously carried			Appoint BOCES Claims Auditor Backup
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint the Assistant Superintendent for Student Services to the position of Medicaid Compliance Officer for the 2013-2014 school year. Unanimously carried			Appoint Medicaid Compliance Officer
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint as the District Harassment Complaint Officials – Rod McLaughlin and Joanne Lane for the 2013-2014 school year. Unanimously carried			Appoint Harass- ment Complaint Officials
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint the Assistant Superintendent for Student Services to the position the District’s Dignity Act Coordinator for the 2013-2014 school year. Unanimously carried			Appoint Dignity Act Coordinator
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to authorize the Board President to sign an agreement with Dr. Paul Salzberg, School Physician for the 2013-2014 school year for \$10,000 as per contract. Unanimously carried			Appoint School Physician
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint Dr. Anthony Danas as the school dentist at no salary for the 2013-2014 school year. Unanimously carried			Appoint School Dentist
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint the Assistant Superintendent for			Appoint

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Administrative Services as the purchasing agent at no salary for the 2013-2014 school year and in her absence the Superintendent. Unanimously carried			Purchasing Agent
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint the Superintendent as the payroll certification officer at no salary for the 2013-2014 school year. Unanimously carried			Appoint Payroll Certification Officer
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint the following personnel as petty cash treasurers at no salary for the 2013-2014 school year: <div> <div>Elementary/J. Peters</div> <div>(limit \$20.00)</div> </div> <div> <div>High School/M. Tenbus</div> <div>(limit \$50.00)</div> </div> <div> <div>Business Office/N. Grimes</div> <div>(limit \$100.00)</div> </div> <div> <div>Tax Collector/D. Hanson</div> <div>(limit \$100.00)</div> </div> <div> <div>Cafe/Elementary/R. Meyer</div> <div>(limit \$100.00)</div> </div> <div> <div>Cafe/High School/R. Meyer</div> <div>(limit \$100.00)</div> </div> Unanimously carried			Appoint Petty Cash Treasurers
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint Nancy Grimes as extracurricular classroom treasurer at no salary for the 2013-2014 school year. Unanimously carried			Appoint Extra-Curricular Classroom Treasurer
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint Scott Haberli as the Chief Faculty Counselor at no salary for the 2013-2014 school year. Unanimously carried			Appoint Chief Faculty Counselor
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint the Assistant Superintendent for Administrative Services as the extracurricular classroom controller at no salary for the 2013-2014 school year. Unanimously carried			Appoint Extra-Curricular Classroom Controller
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint the Assistant Superintendent for Administrative Services as the records access officer at no salary for the 2013-2014 school year. Unanimously carried			Appoint Records Access Officer
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint Christina Meckle as the records retention officer at no salary for the 2013-2014 school year. Unanimously carried			Appoint Records Retention Officer
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint the Assistant Superintendent for Student Services as the Title IX Compliance officer at no salary for the 2013-2014 school year. Unanimously carried			Appoint Title IX Compliance Officer
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to designate, upon the recommendation of Superintendent Hackett the following administrative lines of authority: <b>District:</b> Superintendent, Assistant Superintendent for Student Services, Assistant Superintendent for Administrative Services, Superintendent’s Designee <b>Elementary School:</b> Principal, Assistant Principal, Designated Central Office administrator <b>High School:</b> Principal, Assistant Principal, Designated High School Staff Unanimously carried			Designate Administrative Lines of Authority
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to approve, upon the recommendation of Superintendent Hackett the attached Organization Chart for the 2013-2014 school year (File #071113-01). Unanimously carried			Approve Organization Chart
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint, upon the recommendation of Superintendent Hackett, Mary Scheutzow, as the Board of Education designee to appoint an Impartial Hearing Officer when necessary. Unanimously carried			Appoint Impartial Hearing Officer
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint the following to the Committee on Special Education: school age children <div> <div>Chairperson-Joanne Lane</div> <div>Physician- Dr. Salzberg (as needed)</div> <div>Speech Therapist- Lisa Muth</div> <div>Counselors: Nancy Ference, Virginia Kassay</div> </div> <div> <div>Psychologist- Sheri Parucki</div> <div>Guidance- George Rose, Dan Welton, Kristine Carroll</div> <div>Parent Members- Trina Kloss, Jody Schanil</div> <div>Other Members: Child's special and regular education teachers</div> </div> Unanimously carried			Appoint CSE
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint the following to the Committee on Preschool Special Education: Children aged 3 to 5 <div> <div>Chairperson – Joanne Lane</div> <div>Parent Members- Trina Kloss, Jody Schanil</div> <div>Other Members: Agency representative</div> </div> <div> <div>Psychologist – Sheri Parucki</div> <div>County Representative- Lisa Wissman</div> </div> Unanimously carried			Appoint CPSE
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint the following Sub-Committee on Special Education to include: parent of the student; regular education teacher; special education teacher; related service providers (as needed); Assistant Superintendent for Student Services or school designee. Unanimously carried			Appoint sub Committee on Special Ed
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to appoint the following to the Section 504 Committee: <div> <div>Chairperson – Joanne Lane</div> </div> <div> <div>Psychologist – Sheri Parucki</div> </div>			Appoint Section 504 Committee

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<i>Physician</i> - Dr. Salzberg (as needed)			
<i>Other Members:</i> Child's special and regular education teachers (as needed)			
Unanimously carried			
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Cohen to appoint <b>Angela Daley</b> as the Sullivan County School Boards Association Executive Committee Representative and <b>Kathleen Meckle</b> as the alternate representative for the 2013-2014 school year.			Appoint SCSBA Executive Committee Reps
Unanimously carried			
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to designate as the official newspapers the Sullivan County Democrat and The River Reporter for the 2013-2014 school year.			Designate official Newspapers
Unanimously carried			
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to designate the First National Bank of Jeffersonville, and First Niagara Bank as the official banks, not to exceed \$20,000,000 for the 2013-2014 school year.			Designate Banks
Unanimously carried			
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to designate TD Banknorth and Chase-JP Morgan and Bank of America as additional depositories not to exceed \$20,000,000 for the 2013-2014 school year.			Designate Additional
Unanimously carried			
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to authorize the Superintendent and the Assistant Superintendent for Administrative Services to approve budget transfers for \$20,000 or less for the 2013-2014 school year.			Depositories Authorize to approve Budget Transfers
Unanimously carried			
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to authorize the Superintendent to approve conference requests for the 2013-2014 school year.			Approve Conference Requests
Unanimously carried			
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to authorize the Superintendent to sign and submit grant applications for the 2013-2014 school year.			Authorize grant applications
Unanimously carried			
Motion was made by Mr. Arzilli, seconded by Mrs. Brey that the treasurer and the tax collector will be bonded for \$1,000,000 for the 2013-2014 school year.			Bond Treasurer & Tax Collector
Unanimously carried			
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to approve the IRS mileage rate as mileage allowance for official school travel for the 2013-2014 school year.			Approve mileage rate
Unanimously carried			
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to re-adopt all Policies and Code of Ethics in effect during the previous year.			Re-adopt policies & Code of Ethics
Unanimously carried			
Motion was made by Mr. Arzilli, seconded by Mrs. Brey to designate board meeting dates per attached calendar.			Designate BOE Meeting dates
Unanimously carried			
The regular meeting immediately followed the reorganization meeting.			
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli to accept the agenda with the addition of item 5.9 under Business and Finance.			Accept Agenda
Unanimously carried			
Motion was made by Mrs. Joyce-Turner, seconded by Ms. Glase to approve the minutes of the regular meeting held on June 20, 2013 after correcting the acknowledgement of Mrs. Poston's salary: \$121,389 should be \$121,839.			Approve Minutes
Unanimously carried			
Mrs. Scheutzow opened the floor for public comment. There was none.			
Bob Chianelli, from CSArch was introduced, and he spoke about the 38 roof project. Mr. Chianelli is overseeing the project.			
Board of Education committee members and dates for meetings were established.			
Dr. Hackett gave her superintendent report and Mrs. Poston gave her business report.			
Motion was made by Mr. Arzilli, seconded by Ms. Glase to accept the Treasurer's Report for June 2013.			Accept Treasurer Report
Unanimously carried			
Motion was made by Mr. Arzilli, seconded by Ms. Glase to approve the Budget Transfer for June 2013.			Approve Budget Transfer
Unanimously carried			
Motion was made by Mr. Arzilli, seconded by Ms. Glase to accept the extra-curricular reports for June 2013.			Accept extra-curricular report
Unanimously carried			
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli to reject, upon the recommendation of Superintendent Hackett the bid proposal for <b>New Water Supply Well to the Sullivan West High School</b> opened on June 26, 2013.			Reject bid
Unanimously carried			
Motion was made by Mr. Arzilli, seconded by Ms. Glase to accept, upon the recommendation of Superintendent			Accept money/

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Hackett monies of \$6,000.00 from “The Discover Brighter Futures Fund” to be placed in the General Fund to be used by the High School as directed by the High School Principal. Unanimously carried						Discover Brighter Futures Fund
Motion was made by Mr. Arzilli, seconded by Ms. Glase to award, upon the recommendation of Superintendent Hackett the milk bid to <b>HP Hood Bing</b> .; the ice cream bid to <b>Huff Ice Cream</b> and the bread bid to <b>Friehofer</b> per the attached itemized list for the 2013-2014 school year. (File #071113-01). Unanimously carried						Award Bids milk, bread, Ice cream
Motion was made by Mr. Arzilli, seconded by Ms. Glase to establish, upon the recommendation of Superintendent Hackett, a scholarship titled “Class of 2013 Continuing Education Scholarship” for eligible graduates from the Class of 2013, sponsored by the Class of 2013. Unanimously carried						Establish scholarship
Motion was made by Mr. Arzilli, seconded by Ms. Glase that the Sullivan West Central School District/Location Code 74813 hereby establishes the following ( <i>Form RS 2417-A</i> ) as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body (file 071113-02). Unanimously carried						Establish Standard Work Day
Motion was made by Mrs. Meckle, seconded by Mrs. Joyce-Turner, that upon the recommendation of the District’s Superintendent of Schools (the “Superintendent”), the Board of Education hereby ratifies and legislatively approves the collective bargaining agreement negotiated by the Superintendent with the Western Sullivan Administrators and Supervisors Association, covering the period from July 1, 2011 through June 30, 2015. Unanimously carried						Ratify Administrators Contract-2011-2015
Motion was made by Mr. Arzilli, seconded by Ms. Glase to approve the CSE report as recommended by the Chairperson of the Committee on Special Education. Unanimously carried						Approve CSE Report
Motion to amend, upon the recommendation of Superintendent Hackett, the annual stipend on the memorandum of agreement approved at the June 20, 2013 meeting for the Disciplinary Officer TOSA from \$7,920 to \$8,019. Unanimously carried						Amend MOA TOSA
Motion was made by Mr. Arzilli, seconded by Ms. Glase to appoint, upon the recommendation of Superintendent Hackett, <b>Cliff Kelly</b> to the .4 FTE Disciplinary Officer TOSA (Teacher on Special Assignment) for the 2013-2014 academic year at an annual stipend of \$8,019. Unanimously carried						Appoint Disciplinary Officer
Motion was made by Mr. Arzilli, seconded by Ms. Glase that the Board of Education authorizes the Board President and the Superintendent of Schools to execute the attached Memorandum of Agreement (MOA) by and between the Sullivan West Central School District and the Western Sullivan United Teachers and School Related Professionals to recognize <b>Sheri Mitterwager</b> as a TOSA (Teacher on Special Assignment - 60% technology – 40% business education) (File #071113-03) Unanimously carried						Approve MOA S. Mitterwager TOSA
Motion was made by Mr. Arzilli, seconded by Ms. Glase that the Board of Education of the Sullivan West Central School District does hereby nominate <b>Dorothy Slattery</b> to the position of NYSSBA Area 9 Director. Unanimously carried						Nominate NYSSBA Director
Motion was made by Mr. Arzilli, seconded by Ms. Glase to appoint, upon the recommendation of Superintendent Hackett, <b>Jannetta MacArthur</b> to the position of substitute coordinator for the 2013-2014 school year at a stipend of \$6,316. Unanimously carried						Appoint Substitute Coordinator
Motion was made by Mr. Arzilli, seconded by Ms. Glase to appoint, upon the recommendation of Superintendent Hackett, <b>Linda Immoor</b> to the position of dental hygienist for the 2013-2014 school year at a stipend of \$160.00 per day, not to exceed sixty days. Unanimously carried						Appoint dental hygienist
Motion was made by Mrs. Joyce-Turner, seconded by Mrs. Brey to appoint, upon the recommendation of Superintendent Hackett, <b>Chennyn L. Culligan</b> to a .6 FTE teaching position effective August 28, 2013, in the tenure area of Visual Arts, at a (pro-rated) salary of \$46,674., with compensation for Masters Degree and additional credits when documentation is presented. Unanimously carried						Appoint .6 Art teacher C. Culligan
Motion was made by Mr. Arzilli, seconded by Ms. Glase to approve, upon the recommendation of Superintendent Hackett, the following stipend for substitute personnel for the 2013-14 school year (no change from previous year):						Approve substitutes rates
Retired SW Teacher	\$100.00 per day	Certified Teacher	\$90.00 per day			
Nurse (RN)	\$90.00 per day	Uncertified Teacher	\$80.00 per day			
Teacher Assistant	\$65.00 per day	Teacher Aide	\$7.25 per hour			
Cafeteria Manager	\$124.00 per day	Food Service Helper	\$8.50 per hour			
Cleaner	\$10.00 per hour	Clerical	\$7.50 per hour			
Maintenance Supervisor	\$25.51 per hour	Maintenance Mechanic	\$18.77 per hour			
Unanimously carried						

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Motion was made by Mr. Arzilli, seconded by Ms. Glase to appoint, upon the recommendation of Superintendent Hackett the following extra-curricular positions effective the 2012-2013 school year: Event Chaperones/\$77: Greg Brewer; Jason Kraack & John Hauschild Unanimously carried			Approve extra curricular
Motion was made by Mr. Arzilli, seconded by Ms. Glase to appoint, upon the recommendation of Superintendent Hackett the additional substitute personnel for the 2013-2014 school year: <b>Teacher:</b> Lisa Mathern; Jessica Kolakowski <b>Teacher Assistant &amp; Aide:</b> Lisa Mathern Unanimously carried			Appoint substitutes
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Murphy to adjourn the meeting at 8:15 PM Unanimously carried			Adjourn
Respectfully submitted,			
Margaret L. Luty District Clerk			